Date: 10th December 2021

MINUTES OF THE PRE BID MEETING IN RESPECT OF HIRING OF CONSULTANT FOR ICT BASED INTERVENTIONS IN FOOD DEPARTMENT

The meeting was held on dated: December 10th, 2021 at 11:00 AM under the chairmanship of Project Manager, Provision of ICT Based Interventions in Food Department in the office of KPITB Peshawar.

The following members attended the meeting:

1. Ghandal Khan, Project Manager
2. Taj Muhammad, Project Coordinator
3. Fahad Ali Shah, Implementation Manager
4. Fareed Ahmed, A.D Database, KP FS & HFA
5. Mujtaba Hussain, A.D (Digital Platforms), KPITB   (Participated via Google Meet)
6. Afrasiyab Khan, Procurement Officer, KPITB
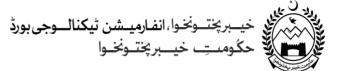
The following bidders participated in the meeting.

1. Representatives of M/S EY
2. Representatives of M/S Bazcher & Co. LLP
3. Representative of M/S Karakoram X Technologies
4. Representative of M/S Aptechmedia
5. Representatives of M/S Hive-worx
6. Representative of M/S NESPAK   (Participated via Google Meet)
7. Representatives of M/S Netroots Technology   (Participated via Google Meet)

The Project Manager welcomed all the participants and gave a brief introduction of the ICT based interventions in Foods Department and the rationale behind the development of the subject platform. The Assistant Director (Digital Platforms) KPITB further explained all the services mentioned in the scope of the assignment that needs to be digitalized and integrated under this platform. All the questions and queries of the participated bidders were heard by the committee and were explained for further clarification. The questions asked by the participants are as followed.

S No.	Queries of Bidders	Response of PE
01	Majority of the participants informed the forum that the timeline of three months mentioned in the scope of work is not sufficient to complete the assignment. The time of the assignment may be increased.	The forum clarified that the PE is confronted with tough timelines and is looking to conclude the subject consultancy in the short possible time.
02	One of the participant inquired that the wheat Supply chain	The committee explained the brief process flow and apprised that it will include receiving and delivery modules of wheat/flour and will be also

	management system require further clarification that what activities will be involved in the subject module.	integrated with the dealer management system. It shall also include that how much wheat/flour has been provided by the dealer to the citizen.
		As per RFP, During Transportation of Wheat, with each truck routing especially for import of wheat, the system will be able to retrieve the following information. • This module records all the data of wheat coming from PASSCO, Punjab / local grower/Import/others intelligent record management and tracking system with the use of latest technology. • Time based vehicle and supply tracking system i.e. truck number, driver name, CNIC, weight of wheat, number of bags, number of bardanas, station from, station to, date etc. • Automatic generation of gate passes (inward and outward). • GPS based/location aware authorization of supplies at designated centers. • Time /scheduled alerts for truck drivers locations via Call center or any other automated mechanism. • Floor Mill Management System • Dealer Management System • Citizen receipt Management system
03	Another clarification was sought that, what information of the citizen will be required in the system?	The forum was apprised that it shall include the basic citizen information etc. These option are required only to pull off the dual entries of the citizens.
04	How many godowns are currently available with Food Department which needs to be digitalized?	The committee clarified that approximately 23 godowns are available with Food Department which shall be digitalized. Number of godowns can be vary with time.
05	Is integrated payment platform available with PE or the consultant will have to develop it?	The forum clarified that the integrated payment platform is available with KPITB which is used by Excise and Taxation Department which can be utilized for the said platform however incase PE opt for another option then the PE may go for the financial institution (Easy Paisa, Jazz Cash etc) for payment gateway. In this specific case the consultant is not required to design any payment platform. Any payment gateway

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		platform will be integrated by the consultant as defined by the PE.
06	Public facing portal will be developed by the consultant from scratch?	Yes, the consultant shall be required to develop a public facing portal.
07	Where will the data be hosted and what are the primary and secondary sites?	The forum clarified that the data will be hosted in the KP Data Center having its primary site in Peshawar and secondary site in DI Khan. The consultant will be responsible to Configure and Deploy Software System at Data Center server allocated for the Disaster recovery mechanism/setting.
08	Can the data be hosted on public cloud?	No, the data cannot be hosted on the public cloud.
09	How many users will be required for Financial Management Information System Module?	The committee clarified that the financial management system is required for Food Safety & Halal Food Authority and approximately 35 users will be required however it shall not be restricted to the specific number of users.
10	What is the approximate number of users to be handled by the HRMIS & which sub modules are required in the HRMIS?	Approximately 500 users will be required in the HRMIS, and the expected submodules shall include but not limited to payroll management system, leave management system, transfer posting management system, performance appraisal module etc. It shall also be accordingly integrated with FMIS however it shall not be restricted to the specific number of users.
11	Shall the bidder include the licensing cost associated with the development of the subject platform, or the PE will borne that cost?	The consultant shall include the cost of licensing associated with the development of the subject platform. The PE will not bear any such out of pocket expenses.
12	Does the consultancy include the cost of Hardware?	The consultant is not required to add the cost of hardware as the PE will procure the hardware separately. The consultant will only be required to propose the specifications of hardware if any required.
13	What are the activities involved in the lab management system? Clarification is required.	The forum apprised that the rationale behind the lab management system is to minimize the involvement of the human interaction in the labs of Food Safety & Halal Food

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KHYBER PAKHTUNKHWA
INFORMATION TECHNOLOGY BOARD
KPITB Government of Khyber Pakhtunkhwa

خیـــبر پختـــونخــوا، انفارمیـــشن ٹیکنالـــوجی بورڈ
حکُومـــتِ خیـــبر پختـــونخــوا

Plot No: 134, 135 & 136, Industrial Estate Phase V, Hayatabad, Peshawar, Khyber Pakhtunkhwa, Pakistan ☎091- 5891513, 091-5891516, Fax, 091- 5891511
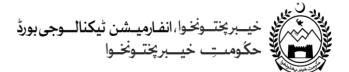🌐www.kpitb.gov.pk ✉ info@kpitb.gov.pk 📘 🐦 kpitbgov

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		Authority. It shall include computer generated reports of the results and other associated lab management activities. Furthermore it shall also be integrated with the devices placed in the lab. And the reports should compliance with Digital Laws/ Audit logs as per government rules/regulations.
14	The tracking of the trucks shall be real time tracking or time based tracking?	The committee clarified that as per RFP, real time tracking is not required. The trucks shall be tracked on time basis.
15	Will the consultant have to train the users of the system?	The committee apprised the forum that the consultant shall have to train all the users (i.e. Food department & FS&HFA staff)

The meeting ended with the vote of thanks.

Signatures of the Sub Procurement Committee:

_____   _____

Project Manager   Project Coordinator

_____   _____

Implementation Manager   AD (Database), FS & HFA

_____   _____

A.D (Digital Platforms), KPITB   Procurement Officer

Approved By:

_____

Project Director
Provision of ICT based Interventions in Food Department

Copy to:

1. All Participants of the Meeting

2. P.A To Managing Director, KPITB

3. PA to Project Director, Provision of ICT based Interventions in Food Department

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